



RACINE COOPERATIVE PRESCHOOL

Preschool Membership Commitment Form

2016-2017 SCHOOL YEAR

As outlined in the Registration Information, Racine Cooperative Preschool membership commitment includes:

1. Working in the Classroom
2. Donating to the Spring Fun Fair
3. Volunteering at the Spring Fun Fair or Fall Rummage Sale
4. Participation in either one of the School Clean-Ups or Serving on the Board of Directors

Spring Fun Fair

The Spring Fun Fair is one of two major fundraisers we have, although we do run a few other smaller ones as well. Fun Fair is open to all RCP families and the general public. Members (preschool parents) are required to make a donation to Fun Fair. Options are to create a basket for the silent auction, donate \$25 to offset costs, or solicit a donation from an area business for the silent auction. This is also one of the opportunities for fulfilling your volunteering commitment.

Fall Rummage Sale

The Rummage Sale this year will be on September 18th & 19th. We ask all RCP families to donate items they are clearing out of their house to the school Rummage Sale. Volunteer opportunities include pricing sale items, set-up before the sale, help during the sale, and take down afterwards.

School Clean-Up

There are three scheduled school cleanup dates each year. Clean ups typically start at 9:00am and last approximately 2-4 hours, depending on the amount of work scheduled. When cleaning up you could be asked to work indoor or outdoor based on the needs at that time. The clean-up dates will be scheduled three times throughout the year. When the 2016-2017 school calendar is done you will be asked to pick a date that best suits you and your family. If a date is not picked then one will be assigned to you.

A reminder will be sent home about the date you have selected or been assigned. Please note that if you are unable to make it to your scheduled clean up you need to call or e-mail the office at 634-1123 at least 7 days in advance to reschedule yourself for a different date. See policy manual for fees.

Board of Directors

The Board of Directors is made up of volunteers. There are 9 positions on the Board of Directors each serving an 18 month term. A position can be shared by more than one person if so desired and the Board approves. The Board meets on a monthly basis approximately ten times during the year. December and one summer month are skipped depending on the issues required to be addressed. Board meetings last approximately one to three hours. Time requirements outside the monthly meetings vary by position. A list of positions and descriptions will be handed out at Orientation.

Other Volunteer Opportunities

As a cooperative preschool; we are always looking for ways to save a little money and keep our parents involved. If you have a skill or own a business and would be willing to donate your time or talents to our school please let Mrs. Anders or your child's teacher know:

We are always in need of the following:

1. Substitute Teacher (requires certification and experience)
2. Electrical
3. Plumbing
4. Lawn Maintenance/Landscaping
5. Carpentry
6. Computer setup, web design and maintenance, troubleshooting
7. Painting
8. Artistic skills (more for direct classroom needs for various subjects)



Parent Participation Requirements

As a participating member of the Racine Cooperative Preschool, I agree to fulfill these responsibilities by initialing the following:

_____ Pay the registration fee of \$60.

_____ Pay tuition as outlined in the Tuition section of the Parent Policy Guide.

_____ Attend the required Parent Orientation session. If you cannot make the Orientation date, you will need to arrange a different date with the Administrator/Director.

_____ Work in the classroom as scheduled and complete the duties required on my assigned work days. If I am unable to work on my assigned days, I will notify the Director/Administrator by 8:00am.

_____ Fulfill my fundraising obligation:

1. Participate in at least one fundraiser throughout the year by volunteering to organize, set-up, work at, or take down the Spring Fun Fair or Fall Rummage Sale.
2. Donate an item/basket to the Fun Fair Silent Auction, solicit a donation from a local business or pay \$25

_____ Participate in at least one out of the three School Clean-ups or serve on the Board of Directors (otherwise a \$100 fee will be assessed).

_____ Supply a nutritious snack and drink for the children in the preschool class during your assigned work day.

_____ Notify the school if my child will be absent by 9am.

_____ Read, understand and follow the Parents Policy Guide, copies of which will be provided at Parent Orientation and can be found on the RCP website

If you feel you are unable to fulfill any of these requirements, please discuss them with the Director/Administrator as soon as possible.

Signature _____ Date _____